

CALIFORNIA

Branch State Normal School,

LOS ANGELES.

1884-85.



STATE NORMAL SCHOOL,  
Los Angeles, Cal.

THIRD ANNUAL

CATALOGUE AND CIRCULAR

OF THE

CALIFORNIA

BRANCH STATE NORMAL SCHOOL,

LOS ANGELES,

FOR THE

SCHOOL YEAR ENDING MAY 28TH, 1885.



SACRAMENTO:

STATE OFFICE, ..... JAMES J. AYERS, SUPT. STATE PRINTING.

1885.

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EX OFFICIO.

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TERM EXPIRES IN 1888.

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TERM EXPIRES IN 1890.

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TERM EXPIRES IN 1892.

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TERM EXPIRES IN 1894.

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## BOARD OF INSTRUCTION.

---

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*Fifth Grade.*

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*Seventh and Eighth Grades.*

# PUPILS.

## SENIOR CLASSES.

NAMES.	RESIDENCES.
✓ ATKINSON, CARRIE W. ....	Santa Monica.
✓ BAILEY, IDA M. ....	Wilmington.
✓ BARROWS, ABBY S. ....	Los Angeles.
✓ BLAKELEY, EVA .....	Grangeville.
✓ BOLEY, ANNA B. ....	San Bernardino.
✓ BUCKHAM, MARY H. ....	Compton.
✓ CARVER, ROSE .....	White River.
✓ CONNOR, JOSEPH D. ....	Los Angeles.
✓ COWAN, MARY E. ....	Anaheim.
✓ COWAN, PORTIA .....	Anaheim.
✓ CURTIS, JENNIE L. ....	Vernon.
✓ CUSHING, ALICE J. ....	Savannah.
✓ DAY, OLIVIA .....	Los Angeles.
✓ DESMOND, NORA .....	Los Angeles.
✓ DOWNING, MARGIE C. ....	Wilmington.
✓ DRANGA, AMELIA A. ....	San Diego.
✓ DRYDEN, JOSEPHINE .....	Los Angeles.
✓ ELLIS, FLORENCE A. ....	Los Angeles.
✓ FISK, HENRY A. ....	Pasadena.
✓ FLEISHMAN, EMMA .....	Los Angeles.
✓ FOSTER, WILLIAM A. ....	Los Angeles.
✓ FOY, MARY E. ....	Los Angeles.
✓ FREEMAN, GEORGIA .....	Ranchito.
✓ GERRY, ELLSWORTH .....	San Buenaventura.
✓ GILL, JESSIE .....	Riverside.
✓ GOOD, RAY .....	Middletown.
✓ GOWER, THOMAS C. ....	Cahuenga.
✓ GRAY, ALICE C. ....	Los Angeles.
✓ GROVER, ANNIE M. ....	Newport.
✓ GROW, JESSIE C. ....	Los Angeles.
✓ HAMILTON, EMILY J. ....	Orange.
✓ HASSLER, LEONORA .....	Florence.
✓ HAYDOCK, RICHARD B. ....	Duarte.
✓ HITCHENS, LIZZIE .....	San Francisco.
✓ HOBBS, EUGENIE .....	Los Angeles.
✓ HUIE, ELLEN S. L. ....	Santa Monica.
✓ HUIE, LUCY B. H. ....	Santa Monica.
✓ JESSUP, EMMA .....	Los Angeles.
✓ KIMBALL, JESSIE F. ....	Orange.
✓ KING, CORINNE E. ....	San Bernardino.

NAMES.	RESIDENCES.
✓ LAZARD, JEANNETTE.....	Los Angeles.)
✓ MAHAR, JOHN C.....	Wilmington.
✓ McCORMACK, IDA M.....	Los Angeles.)
✓ MORRISON, ANNA D.....	Compton.
✓ PLANK, MAY.....	San Buenaventura.
✓ RIVES, LOGAN.....	Downey City.
✓ RORICK, MABEL.....	Los Angeles.)
✓ SCOTT, LULU B.....	Santa Paula.
✓ SMITH, ALICE E.....	Pomona.
✓ SMITH, MARY E.....	Pomona.
✓ STEWART, MARY.....	Florence.
✓ STOCKTON, JOANNA.....	Florence.
✓ SWAN, HELEN E.....	Los Angeles.)
✓ TAYLOR, CHARLES E.....	Duarte.
✓ TAYLOR, W. FRED.....	Duarte.
✓ VOIGT, A. T. JULIUS.....	Los Angeles.)
✓ WALKER, MARY E.....	San Diego.)
✓ WHITNEY, ALBERTA M.....	Los Angeles.)
✓ WILLIAMS, ELVIE.....	Santa Rosa.
✓ WILLIAMS, LOUISE A.....	Santa Rosa.
✓ WILLIAMSON, LOUISA L.....	Azusa.
✓ WOODS, MARY E.....	San Diego.
✓ WBRIGHT, WILLIAM H.....	Compton.

## MIDDLE CLASSES.

NAMES.	RESIDENCES.
✓ BAILEY, ELLA M.....	Julian.
✓ BAILEY, KATE.....	Wilmington.
✓ BAIRD, LILIAN M.....	National City.
✓ BAKER, MARY M.....	Pasadena.
✓ BELL, SARAH E.....	Los Angeles.
✓ BERGMAN, CAROLINE.....	Oak Grove.
✓ BIGGS, PERNECIA J.....	Fulton Wells.
✓ BOWLUS, ADA.....	Los Angeles.
✓ BRAUER, CARRIE.....	State of Iowa.
✓ BROWNE, VELMA W.....	Pasadena.
✓ BRYAN, MARGARET.....	Orange.
✓ CALEFF, EMMA V.....	Riverside.
✓ CAMPBELL, LULU W.....	Los Angeles.
✓ CARPENTER, GENEVIEVE.....	Los Angeles.
✓ CROWLEY, FRANKIE A.....	Grass Valley.
✓ CUMMINS, JENNIE.....	Los Angeles.
✓ DRYDEN, ADA.....	Los Angeles.
✓ EVERETT, LILIAN C.....	Santa Barbara.
✓ FIELD, HELEN H.....	Los Angeles.

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NAMES.

RESIDENCES.

✓ GILBERT, SOPHIE H.	San Buenaventura.
✓ GRANT, LUCY M.	Los Angeles.
✓ GUIDINGER, AUGUST M.	State of Wisconsin.
✓ HAZLIP, MARY E.	Compton.
✓ HALL, EMMA F.	Santa Paula.
✓ HARROW, FANNIE V.	Sacramento.
✓ HARWOOD, M. BLANCHE	Orange.
✓ HAWKS, FRANC.	Los Angeles.
✓ HENDERSON, LIZZIE C.	Los Angeles.
✓ HENNING, MAY J.	San Buenaventura.
✓ HENRY, KATE	Los Angeles.
✓ HOLLADAY, DAVID T.	Pomona.
✓ HOLLADAY, WILLIAM R.	Pomona.
✓ KELLAM, EDWARD R.	Los Angeles.
✓ KERCHEVAL, VENIA A.	Los Angeles.
✓ KINCAID, EUNICE V.	Frazier.
✓ KING, MARY F.	Los Angeles.
✓ LECHLER, ELLA	Los Angeles.
✓ LEWIS, OLIVE	El Monte.
✓ LOPEZ, CELESTE	San Fernando.
✓ LUCAS, CARRIE A.	Los Angeles.
✓ MACKAY, MAGGIE A.	Los Angeles.
✓ MARSHALL, BELLA	Santa Ana.
✓ MATHEWS, AMANDA	Los Angeles.
✓ McCOLLUM, ALICE	El Monte.
✓ McCoy, MARY	Wilmington.
✓ McFADDEN, BELLE	Los Angeles.
✓ McILMOIL, LUCY I.	Los Angeles.
✓ McILMOIL, WILLIAM H.	Los Angeles.
✓ MILLS, MARY E.	Los Angeles.
✓ MILNER, LOUISA F.	Los Angeles.
✓ MINER, ADDIE M.	Pomona.
✓ MONTAGUE, MABEL	Los Angeles.
✓ MOSHER, JENNIE S.	Pasadena.
✓ MUELLER, CHRISTIANE J.	Los Angeles.
✓ MYERS, JULIA M.	Los Angeles.
✓ NEEDHAM, NANNIE	Hawaiian Islands.
✓ NETTLETON, NELLIE M.	Los Angeles.
✓ PALLETT, JOSEPHINE	Downey City.
✓ PALLETT, MARTHA	Downey City.
✓ PARMELEE, CHARLES A.	Florence.
✓ PEASE, JESSIE F.	Los Angeles.
✓ PENMAN, MARY	Los Angeles.
✓ PERRY, MAMIE H.	Cahuenga.
✓ PHILLIPS, L. ADELE	Wilmington.
✓ PINKHAM, M. LILIAN	Los Angeles.
✓ REESE, LIZZIE E.	Los Angeles.



NAMES.	RESIDENCES.
✓ REYNOLDS, EMILY B.	Oakland.
✓ RHODES, F. LOUISA	Orange.
✓ ROWAN, CARRIE B.	Santa Ana.
✓ RHODE, VIOLA	Duarte.
✓ SULLIVAN, NELLIE	Cahuenga.
✓ SWAN, MARY C.	Los Angeles.
✓ TAFT, GERTRUDE	Los Angeles.
✓ TAYLOR, HATTIE	Los Angeles.
✓ TOMBES, AURA C.	Anaheim.
✓ TRACY, MAGGIE	Los Angeles.
✓ TRACY, NORA	Los Angeles.
✓ VICKREY, DORA C.	Los Angeles.
✓ WALKER, JAMES L.	Los Angeles.
✓ WAY, AVA K.	Los Angeles.
✓ WELLER, LULU M.	Los Angeles.
✓ WHITCOMB, JENNIE A.	Arizona Territory.
✓ WISE, J. CORINNE	Los Angeles.
✓ WOLFE, OONA	Los Angeles.
✓ WOOD, ADELAIDE S.	Compton.
✓ WRIGHT, JOHN E.	Riverside.

## JUNIOR CLASSES.

NAMES.	RESIDENCES.
✓ APLEGATE, NANNIE E.	Los Angeles.
✓ BADHAM, CORDA M.	Los Angeles.
✓ BARRACLOUGH, NELLIE	Los Angeles.
✓ BEALL, VENESIA H.	Duarte.
✓ BRESEE, BERTHA M.	Los Angeles.
✓ BRYAN, LUELLA H.	Orange.
✓ BUDLONG, MARY H.	Los Angeles.
✓ CATE, OLIVE	Ranchito.
✓ CHAPMAN, KATE C.	San Gabriel.
✓ CLANCY, LIZZIE A.	Los Angeles.
✓ CLARK, MAGGIE S.	Los Angeles.
✓ COLLINS, WILLIAM W.	Tehachapi.
✓ COOK, EMMA C.	Westminster.
✓ COWPER, JULIA M.	Los Angeles.
✓ CRAIG, MARGARET L.	Orange.
✓ DESMOND, KATE	Los Angeles.
✓ DULL, KATIE S.	Santa Ana.
✓ DUNLAP, ELLA	Ranchito.
✓ FERGUSON, GEORGINA	Savannah.
✓ FIELD, BENJAMIN F.	Los Angeles.
✓ FIELDS, FANNIE B.	Paso Robles.
✓ FITZMIER, BERTHA E.	Vernon.
✓ GARCIA, MANUELA C.	Los Angeles.

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NAMES.	RESIDENCES.
✓ GRANET, EMMA	Anaheim.
✓ HAMILTON, ANNETTE	Los Angeles.
✓ HASSLER, HARRIET E.	Florence.
✓ HASTINGS, MARY A.	Los Angeles.
✓ HEWITT, ELLEN	Los Angeles.
✓ HOLTON, FANNIE K.	State of Indiana.
✓ HUTCHINSON, BLANCHE F.	Los Angeles.
✓ JENSEN, EROLINDA M.	Riverside.
✓ JEPSON, RALPH W.	Senega.
✓ JOHNSON, NELLIE M.	Oakland.
✓ JONES, DEBORAH L.	Round Valley.
✓ KELLEY, ELEANOR	Los Angeles.
✓ KERR, GEORGIA A.	Los Angeles.
✓ KINCAID, MATTIE S.	Frasier.
✓ LAVELLE, MAY W.	Los Angeles.
✓ LAZARD, LOUISE	Los Angeles.
✓ LEE, EMMA V.	Los Angeles.
✓ LIGHTNER, MOLLIE	Rauchito.
✓ LINDENFIELD, HATTIE E.	Los Angeles.
✓ MACLAY, ELLA P.	Los Angeles.
✓ MANNON, LULU M.	Cambria.
✓ MCCARTHY, CECILIA A.	Los Angeles.
✓ METCALF, ANNA V.	Los Angeles.
✓ MILES, IDA M.	Los Angeles.
✓ MILLER, NELLIE M.	Los Angeles.
✓ MONTGOMERY, ELLA M.	Downey City.
✓ MORGAN, ELLA	Los Angeles.
✓ MORRISON, MARY E.	Compton.
✓ MORTON, LUTIE B.	Los Angeles.
✓ NETTLETON, NETTIE M.	Los Angeles.
✓ NEWELL, EDNA M.	Los Angeles.
✓ NIPER, ANDREW S.	State of Ohio.
✓ OLIVER, ANNETTA	Los Angeles.
✓ OLIVER, LIZZIE B.	Los Angeles.
✓ OWSLEY, ANNIE B.	Arizona Territory.
✓ PARLIN, MAGGIE	Los Angeles.
✓ PENNEBAKER, LAURA	Farmersville.
✓ PERDEW, MINNIE D.	San Gabriel.
✓ PHILLIPS, MARY E.	Wilmington.
✓ REES, HUBERT	Los Angeles.
✓ RENNIE, MARY H.	San Diego.
✓ RICKER, ELLA C.	Newhall.
✓ ROGERS, MINNIE F.	Los Angeles.
✓ SAUNDERS, CHARLES A.	England.
✓ SMITH, LEONORA C.	Los Angeles.
✓ STEPHENS, MINNIE G.	Los Angeles.
✓ STOCKWELL, ELLA	Compton.

NAMES.	RESIDENCES.
✓STOERMER, ROSELLA.....	San Gabriel.
✓THOMSON, ELLA M.....	Los Angeles.
✓TODD, LILIAN M.....	Los Angeles.
✓VALLEE, JENNIE.....	Visalia.
✓WALKER, CLARA M.....	Los Angeles.
✓WALTON, CARRIE A.....	San Buenaventura.
✓WAY, AMY M.....	Los Angeles.
✓WEAVER, PLINY E.....	Azusa.
✓WEST, HATTIE M.....	Orange.
✓WESTENFIELD, MYRTLE E.....	Los Angeles.
✓WHITE, MINNIE J.....	Florence.
✓WILLIAMS, MARY M.....	Los Angeles.

## SUMMARY.

Senior Classes.....	63
Middle Classes.....	86
Junior Classes.....	82
Total in Normal Classes.....	231



**PUPILS IN TRAINING SCHOOL.**

ADAMS, RUTH  
BATHEY, ALLIE  
BATHEY, WINNIE  
BIRNBAUM, EVA  
BIRNBAUM, MAY  
BONT, MAMIE  
BONT, JOSIE  
BOWMAN, EMMA  
BREEN, SADIE  
BREEN, NELLIE  
BROWN, LENA  
BROWN, ALMA  
BROWN, ADA  
CAMPBELL, MARY  
CAMPBELL, FRANCES  
CARTER, HELEN  
CASENAVE, ANNIE  
CASENAVE, CONCEPTION  
CLOS, ADALINA  
CRAIG, MILLIE  
DESSAU, AMY  
DUNN, GRACE  
GARVER, DAISY  
GASSEN, JENNIE  
GEPHART, ETTIE  
GEPHART, TILLIE  
GORDON, DOLLY  
GRAYSON, LILLIE  
HASKELL, JENNIE  
HOLDEN, DELLA  
HOLDEN, JESSIE  
JAMES, DORA  
JONES, FLORENCE  
KING, CORINNE  
KING, HORTENSE  
KNIGHT, FLORENCE  
KNOWLES, EMMA  
KNOWLES, FANNIE  
LING, MABEL

McKENZIE, BELLA  
McKENZIE, ANNIE  
McKENZIE, DOLLY  
McLELLAN, FLORENCE  
MASSEY, ANNIE  
MASSEY, ELLEN  
MEACHAM, KATIE  
MITSCHLER, KATIE  
PEARSON, FLORA  
PRAY, CARMALITA  
PRAY, LOUISA  
RAMPE, IDA  
RAMPE, BERTHA  
RIBBLE, GOLDIE  
ROBERTSON, CORA  
ROBSON, MINNIE  
ROWLAND, NINA  
SCHODER, IVY  
SCOTT, LILLIE  
SENTOUS, EMILY  
SEYMOUR, ELEANOR  
SHINSKI, ANNIE  
SHINSKI, MAMIE  
SHOEMAKER, FLORA  
SIEVERS, NELLIE  
SMITH, BIRDIE  
SMITH, DORA  
SMITH, MAY  
TAFT, ABBY  
TAYLOR, MATTIE  
THOMAS, MAUDE  
TODD, LULU  
TOLER, ANNIE  
TOWER, EMILY  
VASSALLO, AURORA  
VASSALO, TERESA  
VERVOORT, BRIDGETTE  
VIERECK, JESSIE  
WARD, MAY

WARD, EFFIE  
 WARD, SUSY  
 WELLS, ALICE  
 WILLARD, JESSIE  
 ALLEN, GABE  
 BAKER, PAUL  
 BATHEY, HERBERT  
 BAXTER, EDDIE  
 BEDBURY, WALTER  
 BEEBE, ERNEST  
 BILLS, ROBERT  
 BILLS, WILLIE  
 BIRNBAUM, JAKIE  
 BOWMAN, MAURICE  
 BOWMAN, ALBERT  
 BREEN, JAMES  
 BROOTHBECK, OTTO  
 BROUSSEAU, EDDIE  
 BROUSSEAU, ROY  
 BROWN, ALBERT  
 BUMILLER, ARTHUR  
 CAMPBELL, DONALD  
 CASENAVE, BERNARDO  
 CASENAVE, MARCUS  
 CRAIG, ALFRED  
 CROW, CHAUNCEY  
 CROW, MAURICE  
 CURSON, EARL  
 DALY, WILLIE  
 DAY, PERCY  
 DESMOND, JOE  
 DOZIER, MELVILLE  
 FARISS, EVERETT  
 FARISS, IRVAN  
 GEPHART, JOHN  
 GIFFORD, CHARLES  
 GILBERT, JOHN  
 GILBERT, TOM

GRAYSON, ROBERT  
 HASKELL, FRED  
 HOPKINS, EUGENE  
 HUBBARD, RALPH  
 KNIGHT, ELDRIDGE  
 LAUX, HERBERT  
 MACE, LOY  
 McARTHUR, TOM  
 McBURNEY, FRANK  
 McCARTHY, WILLIE  
 McCORMACK, HOWARD  
 METCALF, ALBERT  
 MICHAELIS, HARRY  
 MILLER, EDDIE  
 MOORE, ROBERT  
 NITTINGER, WAKELY  
 OLIVER, ERNEST  
 PAGE, ROGER  
 ROWAN, ROBERT  
 ROWLAND, GEORGE  
 SCOTT, FRANK  
 SMITH, EVERT  
 SPENCE, GLENN  
 TATE, SAMMIE  
 TODD, PAUL  
 UNRUH, JOSEPH  
 UNRUH, DAVID  
 VANTRESS, FRANK  
 VAN HORNE, CHARLIE  
 VIHERECK, CARL  
 VOGEL, TOM  
 WESTON, HORACE  
 WHITEHEAD, HARRY  
 ZAHN, OSCAR  
 ZAHN, OTTO  
 ZAHN, OSWALD  
 ZAHN, PAUL  
 ZAHN, HECTOR

Total in Training School.....	154
Total in Normal Classes .....	231
Total in Normal School.....	385

GRADUATES OF THE YEAR.

ORATIONS AND ESSAYS.

CHRISTMAS CLASS—1884.

BOLEY, ANNA B. .... "No Cross, no Crown."  
 CARVER, ROSA ..... The Educational Value of Household Duties.  
 COWAN, MARY E. .... Spelling Reform.  
 CURTIS, JENNIE L. .... True Womanhood.  
 DRYDEN, JOSEPHINE ..... The Value of History.  
 FLEISHMAN, EMMA ..... The World of Fancy.  
 JESSUP, EMMA ..... Imaginary Troubles.  
 LAZARD, JEANNETTE ..... Criticism.  
 McCORMACK, IDA M. .... The Marble Waiteth.  
 RIVES, LOGAN ..... Compulsory Education.  
 RORICK, MABEL ..... Sunny Side.  
 STEWART, MARY ..... Sign Language.  
 STOCKTON, JOANNA ..... Is he truly Rich who desires Nothing?  
 VOIGT, A. T. JULIUS ..... The American Sovereign.  
 WHITNEY, ALBERTA M. .... "Harvest of a Quiet Eye."



## CLASS OF 1885.

GRADUATING EXERCISES MAY 28TH.

### ORATIONS AND ESSAYS.

BARROWS, ABBY S. ....	The World of Thought.
BLAKELEY, EVA .....	Fallen Fetters.
BUCKHAM, MARY H. ....	Poem—Ships at Sea.
COWAN, PORTIA .....	“All the World’s a Stage.”
DESMOND, NORA .....	Compensation.
DRANGA, AMELIA A. ....	The Seen and the Unseen.
ELLIS, FLORENCE A. ....	Depths of Ocean.
FREEMAN, GEORGIA .....	Heirs of all the Ages.
GOWER, THOMAS C. ....	Titles.
GRAY, ALICE C. ....	Force of Circumstances.
HITCHENS, LIZZIE .....	Language of Flowers.
HOBBS, EUGENIE .....	Public Opinion.
HUIE, ELLEN S. L. ....	Beauties of the Forest.
MAHAR, JOHN C. ....	Arnold of Rugby.
SCOTT, LULU B. ....	Appearance and Reality.
SWAN, HELEN E. ....	Satire as a Force.
TAYLOR, CHARLES E. ....	False Prophets.
WALKER, MARY E. ....	Crisis.
WILLIAMS, LOUISE A. ....	The Workman Dies but the Work Lives On.
WRIGHT, WILLIAM H. ....	The Jury System.
TOTAL GRADUATES FOR THE YEAR .....	35.

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## CIRCULAR FOR 1885-86.

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The Trustees of the California State Normal Schools herewith present the Catalogue of the Branch Normal School at Los Angeles, for the school year ending May 28, 1885, with the course of study, rules and regulations, etc., for the coming year.

This closes the third year of the school. It is now fully organized, and has started as prosperously as the most sanguine could anticipate. It has a fine building, a full corps of instructors, apparatus and appliances enough for present needs, a large and increasing body of students, and nothing seems wanting to insure the building up of a large and prosperous school to meet the ever-increasing demand for trained teachers in the southern portion of the State.

An appropriation has been made for furnishing the Museum with its cases, and the work will be pushed forward as soon as possible.

The grounds are to be graded and fenced as soon as the appropriation made by the Legislature for the purpose can be made available. This work may confidently be expected to be finished within the next school year.

For a fuller statement of school work we call attention to the body of the Catalogue and to the report of the Principal of the school.

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## CALENDAR FOR 1885-86.

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### FIRST TERM.

Opens Tuesday, August 4th, and closes Thursday, December 17th, 1885.  
Graduation of Christmas Class, Thursday, December 17th.

### SECOND TERM.

Opens Tuesday, January 12th, and closes Thursday, May 27th, 1886.  
Graduating exercises, Thursday, May 27th.



## PRINCIPAL'S REPORT.

MAY 9, 1885.

To the honorable the State Normal Board of California:

GENTLEMEN: The past year in the history of the Branch Normal School has been a fair continuation of the two previous successful years since its organization. The numbers show a steady increase. In 1882-3 the aggregate attendance was 127; in 1883-4, it was 187; in 1884-5, the year just closing, it is 231. The rule admitting at the beginning of terms only, has been rigidly enforced, with, we believe, the best results. The rule admitting without examination on certificate of promotion from grammar grade of public schools, has been found to work well thus far, though possibly the number of those who are not promoted at the end of their first term's work is increased thereby.

We find the ratio of young men to the whole number of the school about the same as in the school at San José, or about one eighth of the whole number. The last report of the Superintendent of Public Instruction shows the men to constitute about one fourth the entire number of teachers in the State, and their number relatively diminishing from year to year. One is naturally led to inquire where this is to end. Is it but the fashion of the hour, and will the teaching work of the State be more equally divided between the sexes in the future; or is man to step gracefully down and out, yielding the instruction of the coming generations to woman alone? The question of woman's greater fitness for teaching all grades cannot be settled on any *a priori* grounds, and time, which at last sets all things even, will settle this, to us, interesting question.

The necessity of special schools to fit for special work in life, is becoming more apparent from year to year. We no longer question the fitting of lawyers, physicians, and preachers in special schools, although the opposition to it was once great; and we are rapidly approaching the stage when the mechanic arts or trades, with farming and stock raising, shall be taught in the same way. Normal or special schools for fitting teachers have encountered much opposition, but are steadily winning their way to public favor, as their work is better understood. A few, however, of the charges formerly brought against them are still repeated by those who take little pains to ascertain the facts of the case.

It is said that Normal graduates teach but little, the girls marrying and the young men leaving the profession for other work. The older schools are now able to refute this statement. The Albany Normal School started in 1844. I have figured up the record of the first five classes, graduating from 1845 to 1848, and find the average time those graduates have taught to be 11.4 years, and the record not yet closed, a considerable number being yet active teachers. The records of Bridgewater, published a few years since, of Bloomington, published in 1882, at the end of twenty-five years of work, and of several other of the earlier schools, show an equally good record. It may then safely be stated that twelve years of good effective work will

be returned to the State for the three years' fitting course which she has placed within the reach of these Normal graduates.

Another statement frequently made by the friends as well as the opponents of special training schools for teachers is that the supply will soon be greater than the demand; the market will be overstocked; we are educating more than can find places. A little arithmetic will not here be out of place: The number of teachers employed by the State is given in the report of the Superintendent of Public Instruction at four thousand. Ruling out accidental and occasional elements, we may safely say that more than three thousand of this number depend upon teaching for a livelihood. Horace Mann states that three years was the average school life of the teachers of his day. Young women will marry, and young men leave this for other trades or professions. Since then, as he foresaw, the term has been increased, the teachers specially educated remaining longer in the field, until the average term in this State is from four to five years. Such statistics as can be gathered show that it will not exceed this estimate. More than six hundred teachers are needed each year to take the place of those who retire from the work. The Normal schools now graduate about one hundred and fifty. It does not seem likely that the supply will exceed the demand for many years to come certainly. In confirmation of this it may be stated that although the school at San José has been sending out its graduates for more than twenty years, less than twelve per cent of the teachers in the State are graduates of California Normal Schools, while six per cent come from the Normal Schools of other States, making but eighteen per cent, or less than one fifth, graduates of any Normal School whatever.

We present a class of twenty-one for graduation at this time. This is the third, the two previous classes having gone out in May and December of last year. Of these the first, numbering twenty-two, have all taught in the public schools during the past year. Most of the Christmas class are also teaching, though it is not easy to find places at that time in the year.

The previous arrangement with the City School Board, by which a portion of the public schools is set apart for Normal Training School purposes, has been continued during the past year with the best results. The Normal pupils get just the kind of practice-teaching they need as a preparation for future work, while the schools themselves are in no way injured thereby, but take rank in advancement with the best in the city. The catalogue of this school is now given for the first time, and I desire specially to commend the zeal and efficiency of the teachers employed in it.

With warmest commendations of my co-workers in the school, to whose untiring efforts so much of its success is due,

I remain, very respectfully,

IRA MORE,  
Principal.

## CONDITIONS OF ADMISSION AND GRADUATION.

For admission to the Junior Class, the following qualifications are requisite:

1. *Age*.—Sixteen years.
2. *Certificates*.—A valid certificate, State or county, of any grade.
3. A diploma of graduation from some public Grammar or High School in the State.
4. Applicants may also be admitted on examination. They must, if required, present certificates of good moral character, and pass an examination in Spelling, Reading, Geography, Arithmetic, and Grammar. One may reasonably expect to enter the lowest Junior Class who has completed the equivalent of the Grammar School grade of study in our public schools. All new pupils are examined for classification, and if admitted to advanced classes, must have passed creditably in all the studies of the preceding classes.

By a resolution of the Board, adopted May 15, 1883, pupils will, hereafter, be admitted only at the beginning of the terms of the schools. The Faculty have, however, power to suspend this rule in cases which, for good and sufficient reasons, they may consider exceptional. Teachers may be received at any time on the closing of their own schools.

Experience has shown that those make the best teachers who enter the early part of the course. The elementary work of the Junior Year is more needed than the higher work of the following years. For this reason it is better that advanced students who wish to finish the course quickly should begin in the Junior Year and shorten the time by rapid promotions, than that they should be admitted to advanced classes at first. Very few are entered on the course beyond the commencement of the Middle Year.

To graduate, one must be at least eighteen years old; must have been not less than one year in the school; must have passed creditably in all the studies of the required course, and must have shown by actual and continued teaching in the Training School an ability and fitness for governing and teaching well.

The law contemplates the issuance of three diplomas by the Normal Schools: a full diploma upon the completion of the three years' course of study and discipline; an elementary diploma upon the completion of such portion of said course as may be prescribed by the Board; and a professional diploma upon the completion of a post-graduate course. But few elementary diplomas have been granted, and the practice has, for some years, been discontinued; the post-graduate course has never been established, but the time seems nearly ripe for it. Only the one diploma, that upon the completion of the three years' course, is now granted. Previous to 1880 first grade State certificates were granted upon this; and since the granting of certificates has been taken from the State Board and given entirely to County Boards of Education, nearly all the counties of the State grant certificates upon this diploma.

No distinctions, either by words or by figures expressing a grading, are made in these diplomas; and they are granted only when the recipient has, in the judgment of his teachers, and of the State Normal Board, completed worthily the course of study and discipline prescribed.

Applicants for admission are required to make and sign the following declaration: "I hereby declare that my purpose in entering the school is to fit myself for teaching, and that I intend to teach in the public schools of California;" and to make a deposit of FIVE DOLLARS, which will be refunded when they leave, if clear of the books of the Librarian, and if there are no charges for injury to reference books, building, or furniture.

Graduates, before receiving diplomas, are required to sign the following obligation: "I hereby agree to report to the Principal of the school from which I graduate, at least twice a year for three years after my graduation, and once a year thereafter, so long as I continue in the profession of teaching; and when I shall leave the profession I will report the fact to him, with the cause therefor. A failure to make such reports may be considered a sufficient cause for the revocation of my diploma."



## COURSE OF STUDY.

### FIRST OR JUNIOR YEAR.

#### FIRST TERM.

Arithmetic to percentage—Analysis.  
 Grammar—Forms of words as determining their uses.  
 Geography, with Map Drawing.  
 Reading, with special reference to command of voice, elementary sounds, and pronunciation.  
 Spelling, both oral and written.  
 Methods of teaching Arithmetic.  
 Writing or Penmanship.

#### SECOND TERM.

Arithmetic—Percentage and its applications; mensuration by the Metric System.  
 Grammar—Analysis of Sentences.  
 Physical Geography.  
 Physiology and Hygiene.  
 History of the United States.  
 Spelling—True value of rules.  
 Industrial Drawing—Right line figures.  
 Methods of teaching Geography.

### SECOND, OR MIDDLE YEAR.

#### FIRST TERM.

Book-keeping and business forms.  
 Algebra—Simple equations.  
 English Composition—The art of writing and speaking.  
 Zoölogy—Insects injurious to vegetation.  
 Physics—Mechanical laws.  
 Reading—To appreciate and render the best English authors.  
 Spelling—Lists of words not previously studied.  
 Drawing—Designing patterns.  
 Picture and object teaching.

#### SECOND TERM.

Algebra, through quadratics.  
 Word Analysis—Specially the Greek and Latin elements of English.

English Composition—Essay writing.  
Botany—Plant analysis and classification.  
Physics—Heat, light, and electricity.  
Chemistry—Elements and their combinations.  
Civil Government—Growth of our Constitution.  
Object and Language lessons.  
Spelling—Technical terms.

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THIRD, OR SENIOR YEAR.

FIRST TERM.

Algebra—Series and Logarithms.  
Geometry—Right line figures.  
Rhetoric—With study of literary form and illustrative writing.  
Chemistry—Qualitative Analysis and Household Science.  
Drawing—Perspective.  
Swett's Methods of Teaching.  
Methods and reviews of elementary studies.  
Observation and Practice in Training School.

SECOND TERM.

Geometry—Similar right line figures and circles.  
English Literature, followed by essay writing.  
Lectures in Astronomy and Geology.  
Spencer on Education.  
School Laws and School Government.  
Mind and its Training, with Morals and Manners.  
Practice and Observation in Training School.

Music, reading, and vocal musical training form part of the entire course. Each student receives two lessons per week in musical theory and practice.

Calisthenic exercises form part of the regular course. Each student goes out fitted to instruct in this essential of primary schools.

Every lesson, especially in the junior classes, is directly made to fit the student for a teacher. He is taught logical thinking, clear expression, the art of developing topics, and given practice in questioning his classmates.



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**TEXT-BOOKS.**

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We aim to teach subjects, not books; to make of books not masters but servants; but experience shows that in most subjects the student will do better work and make more rapid advancement with the aid of a text-book than without.

The following is a list of the principal text-books needed by the student :

- Robinson's Higher Arithmetic.
- Wentworth's Complete Algebra.
- Wentworth's Plain and Solid Geometry.
- Harper's Geography.
- Maury's Revised Physical Geography.
- Bancroft's Fifth Reader.
- Whitney's Essentials of English Grammar.
- Reed & Kellogg's Higher Lessons in English.
- Kellogg's Rhetoric.
- Swett's Normal Word Book.
- Brooke's Primer of English Literature.
- Gage's Elements of Physics.
- Cooley's Chemistry.
- Orton's Zoology.
- Steele's Hygienic Physiology.
- Gray's School and Field Botany.
- Rattan's California Flora.
- Barnet's History of the United States.
- Childs' Essentials of Book-keeping.
- Spencerian Copy Books.
- Swett's Methods of Teaching.
- Herbert Spencer's Education.



## GENERAL INFORMATION.

### TRAINING SCHOOL.

The Training School consists of four grades of the Los Angeles public schools under the charge of regular teachers, thus giving opportunity to the Senior classes in the Normal to apply practically the instruction they have received in methods of teaching and governing. No one is graduated until he has shown to the satisfaction of the Faculty of the Normal School his ability to do thoroughly the work of the public schools.

### EXPENSES, ETC.

Tuition is free. Board in private families can be had at twenty dollars per month. All needful stationery for school uses is furnished by the school. The student furnishes his own text-books, and is at a slight expense for materials used in chemical experiments.

Before securing boarding places, pupils should consult with the Principal or Preceptress, and they will be permitted to board only in families approved by the Faculty. This applies also to changing boarding places during the term. Experience has shown that it is never best to allow young gentlemen and ladies to board in the same family.

At the Normal Board meeting of May 9, 1885, the following resolution offered by Trustee Lowe was unanimously adopted:

"WHEREAS, Simplicity and economy should be inculcated by the graduates of a Normal School in their teaching in the public schools; and whereas, in order to do this effectually, the teachers should practice these virtues themselves; therefore be it

"Resolved, That the Faculties of the State Normal Schools be requested to discountenance by advice and counsel, all extravagance, such as expensive dress, the making of costly presents, and other things of like nature among the pupils, especially at all graduating exercises in the schools under their charge."

### EXAMINATION FOR ADMISSION.

Examinations for admission begin on Tuesday, August 4, 1885, and on Tuesday, January 12, 1886.

Candidates for admission to any of the classes must be in attendance the first day. Only in very exceptional cases will any examination be held after the opening of the term.

### MUSEUM.

The Geological and Mineralogical Departments of the Museum are progressing quite rapidly. Other departments will be started as the material can be obtained. It is desirable that Southern California shall be fully represented, and I take this opportunity of asking that mining and other practical men send us boxes of speci-



mens by express. The express companies have kindly offered to deliver these free of charge, and we shall take pleasure in acknowledging their receipt from the donors.

The new Museum room which is to be fitted up early the coming year will afford room for extensive collections.

#### APPARATUS.

The school is now supplied with most of the apparatus needed for illustrating the branches of study pursued.

#### APPLICATION FOR TEACHERS.

There are usually connected with the school, or in correspondence with the Faculty, persons well qualified to teach, and willing to accept suitable situations when offered.

All letters in reference to teachers, etc., will be promptly answered, and if applications are definite enough, teachers can generally be supplied. Applications should state:

1. Male or female teacher required;
2. Grade of certificate required;
3. Beginning and length of term;
4. Wages and price of board;
5. Route of travel, and approximate expense from Los Angeles.

The work under this head is all done as a matter of courtesy, and although no charge is made to either Trustees or teachers, no pains are spared in the effort to send the right teacher to the right place.

#### ADVICE TO THOSE WHO WISH TO ENTER THE SCHOOL.

1. Carefully examine the course of study, and decide how much of it you have thoroughly accomplished, recognizing always the difference between the knowledge required by a teacher, and by one who is merely expecting to become a general scholar.

2. Do not be too anxious to enter advanced classes. There will be no time in any class, especially the Senior Class, to *make up* back studies. Many who are admitted to the advanced classes fail to do the work well, from lack of elementary training, and regret not having begun to work here, in lower grades.

3. Obtain a letter from your County Superintendent, if possible, nominating you to the position. This will be all the recommendation you require.

4. Bring with you, as useful for study or reference, all the text-books you have.

5. Come expecting to work faithfully and honestly; to make study your first and only aim while here; prepared to make any sacrifice for your own good and the good of the school.

If you cannot come with this spirit, or if you lack the determination to carry you through in this spirit, you will make a mistake in entering a Normal School.

#### DISCIPLINE.

In a Normal School there should be no need of referring to the matter of discipline. Only those should come, or be admitted, who have well formed, correct habits. This is, in no sense, a reform school, and young gentlemen or young ladies who are not disposed to submit willingly and cheerfully to all the wholesome restraints found

necessary for the good working and good reputation of the school, will be unhesitatingly dismissed.

We are, in a measure, responsible to the State for the character and acquirements of each pupil graduated from the school. This being the case, we are compelled to exercise the most rigid scrutiny in reference to both these; and offenses, that in a mere academic institution might be passed over lightly, here are viewed rather as indicating the unfitness of the offender for taking charge of and training the children of the State. In this way it sometimes happens that pupils are advised to withdraw from the school, when no very serious charges are brought against them; they have merely convinced us that they are not suitable persons to enter the profession of teaching.

No publicity is given to such cases, except when it becomes necessary to protect the school from false accusations. Nor is our action ever taken with a view of punishing the offenders. They are simply permitted to go to schools where they or their parents can pay for the work of discipline. The State can afford to educate for teachers only those above the need of such work.

#### GENERAL REMARKS.

It is to be hoped that County Superintendents, and other friends of the Branch Normal School, may be ready to advise those who are earnestly striving to make themselves good teachers, to enter some of the departments of the school. It may, also, in all kindness, be suggested that none be recommended who are not physically, mentally, and morally fitted for the profession. The fact that a candidate has failed at an examination is, alone, hardly evidence that he should come to a Normal School. While it is our aim, by faithful effort, to fit our pupils for the work of teaching, even here we cannot work miracles, and there are those of whom no amount of instruction, and no thoroughness of training, can make good teachers.

#### RULES AND REGULATIONS.

Those who are fitting for teachers should begin on their entrance to the school the formation of those habits on which so much of the teacher's success depends. None are admitted to the school except those who pledge an intention to become teachers.

#### PUNCTUALITY.

Sickness constitutes almost the only valid excuse for absence. The pupil who allows trivial or ordinary matters to prevent his prompt attendance upon the exercises of the school and of the particular class to which he has been assigned, shows in this an unfitness for the duties of a teacher that should, and soon does, end his connection with the school. The Principal, only, grants excuses for absence or tardiness, and should be consulted before the absence occurs if possible.

#### PROMOTIONS.

Those only who do the work of the class creditably, and show an ability to continue, will be promoted with the class. No student is allowed to pass over the work of any term more than twice. If promotion is not then secured the evidence of unfitness is sufficient. Examinations are made and the work summed up at the end of each ten weeks, or four times a year, and any student found standing at the head of his class, and showing an ability to do more work, is carried forward to the next class. One should seek to enter a class below rather than above his ability.

## REFERENCE LIBRARY, AND RENTED BOOKS.

The reference books are not to be removed from the rooms where they belong, and they and all other books are to be used carefully. They should not be marked, nor should leaves be turned down. Any injury to the books, beyond ordinary wear, will be assessed, and the amount deducted from the deposit of the pupil who is responsible for the injury.

Library books must be returned within two weeks of the time when drawn, and no pupil shall draw the same book twice in succession, if any other pupil has applied for it.

Rented books should be returned the day before leaving school, or early during the last week of the term.

## STATIONERY.

Stationery will be furnished to you for all school work required, but not for your private use, nor to waste. Whenever you leave the school, turn over to the Librarian all stationery properly belonging to the institution.

## BOARDING, STUDY HOURS, ETC.

The Board of Trustees of the school have adopted the following regulations, which the Faculty of the school are required to have fully observed:

All pupils attending any department of the school, who do not board and room with their parents or legal guardians, and who are not under the immediate charge of parents or such guardians, shall be considered as boarders, and shall be subject to the following rules:

## BOARDERS AND BOARDING.

1. Pupils are expected to consult the Principal or Preceptress before selecting boarding places.
2. Pupils must board at places indorsed by the Principal or Preceptress.
3. Ladies and gentlemen shall not be allowed to board in the same house. This rule shall apply equally when the house is occupied by two or more families.
4. Permission must in every case be obtained from the teacher in charge, when pupils desire to board in families where boarders are taken who are not connected with the school. It is not expected that permissions will be asked which conflict with the preceding regulation.
5. Brothers and sisters shall be allowed to board in the same house, provided no other boarders are received into the house.
6. Pupils must consult the teacher in charge before changing boarding places.
7. Boarders shall not be absent from their boarding places in the evening without permission from the teacher in charge. If compelled by unforeseen causes to be absent at the time named, without obtaining such permission, they must, before leaving, inform the people with whom they board or room, where they are going and when they shall return. Such absence must be reported to the teacher in charge at the earliest opportunity. Permission to attend suitable places at suitable times will always be granted to pupils who are doing well in their studies, but school and its requirements must be first.
8. Pupils may receive calls on Friday evening, from 6 to 9 o'clock, or before study hours of other days of the week.
9. It shall be the duty of the Principal and the teachers in charge, to satisfy

themselves that all parties who either keep boarders, or rent rooms to self-boarders, exercise such supervision over such pupils as will secure a compliance with the spirit and intention of the rules of the school. Pupils shall not be allowed to continue to board where such supervision is not maintained, or where the requirements of the school are in any way disregarded.

10. All boarders are required to present semi-monthly reports of conduct, signed by the parties with whom they board or room.

#### STUDY HOURS.

Study hours are defined to be, during the period from August to November, from 7 to 9:30 p. m., and from November to the close of the year, from 6 to 9 p. m., of all week days except Friday.

Most pupils, in order to retain their places in their classes, will require more than the time above stated. Such additional time should be taken in the morning or the afternoon, but so as to leave time for recreation and exercise in the daytime and in the open air.

Pupils living with their parents or guardians will find it advantageous to observe these rules, but the school requires only that they do the work of their several classes, and so conduct themselves as not to bring the school into disrepute.

#### PERSONAL MATTERS.

Enroll yourself with your name as it should appear upon the books and in the catalogue of the school, and retain that name in all your classes and upon all your papers.

Keep your people at home well informed as to the street and number of your Los Angeles residence, and have all telegrams and express packages directed so as to reach you there.

Should your parents or guardians change their residence while you are here, have the change at once noted upon the records of the school, that we may be able to communicate with them at once, in case of accident, sickness, or other emergency.

Have your letters directed in care of the Normal School, and they will be safely and regularly delivered to you twice a day.

It will be impossible for you to do the work required of you here, unless you preserve good bodily health. To do this you will need to devote at least one hour a day to vigorous exercise. As far as possible take this regularly by daylight and in the open air.

If you are ill, or if other circumstances arise when you feel the need of counsel, advice, or sympathy, apply freely to any member of the Faculty, and you will ever find them as ready and willing to be your friends as they have been to be your teachers.





# Appendix:

CONTAINING

- I.—Laws relating to the State Normal Schools.
- II.—Rules and Regulations of the Board of Trustees.



## LAWS RELATING TO STATE NORMAL SCHOOLS.

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354. The Governor, Superintendent of Public Instruction, and five Trustees appointed by the Governor, and holding their offices for the term of ten years, constitute the Board of Trustees for the State Normal School.

1487. The State Normal School, located at San José, has for its object the education of teachers for the public schools.

1488. It is under the management and control of a Board of Trustees, constituted as provided in Title I, of Part III, of this Code.

1489. The powers and duties of the Board of Trustees are as follows:

*First*—To prescribe rules for their own government and for the government of the school.

*Second*—To prescribe rules for the reports of officers and teachers of the school, and for visiting other schools and institutes.

*Third*—To prescribe the course of study, and the time and standard of graduation.

*Fourth*—To prescribe the text-books, apparatus, and furniture, and provide the same, together with all stationery, for the use of the pupils.

*Fifth*—To establish and maintain training or model schools, and require the pupils of the Normal School to teach and instruct classes therein.

*Sixth*—To elect a Principal and other necessary teachers, fix their salaries, and prescribe their duties.

*Seventh*—To issue diplomas of graduation upon the recommendation of the Faculty of the school.

*Eighth*—To control and expend all moneys appropriated for the support and maintenance of the school, and all moneys received for tuition or from donations. In no event shall any moneys appropriated for the support of the school, or received from tuition or donations, be paid or used for compensation or traveling expenses of the Trustees of the school.

*Ninth*—To keep a record of the proceedings.

*Tenth*—To keep, open to public inspection, an account of receipts and expenditures.

*Eleventh*—To annually report to the Governor a statement of all their transactions, and of all matters pertaining to the school.

*Twelfth*—To transmit with such report a copy of the principal teacher's annual report.

*Thirteenth*—To revoke any diploma by them granted, on receiving satisfactory evidence that the holder thereof is addicted to drunkenness, is guilty of gross immorality, or is reputedly dishonest in his dealings; *provided*, that such persons shall have at least thirty days previous notice of such contemplated action, and shall, if he asks it, be heard in his own defense.

1490. The Board must hold two regular meetings in each year.
1491. It may hold special meetings at the call of the Secretary.
1492. The time and place of regular meetings must be fixed by the by-laws. The Secretary must fix and give written notice of the time and place of special meetings.
1494. Every person admitted as a pupil to the Normal School course must be:  
*First*—Of good moral character.  
*Second*—Of sixteen years of age.  
*Third*—Of that class of persons who, if of proper age, would be admitted to the public schools of this State without restriction.
1495. Teachers holding State certificates of the first or second grades may be admitted from the State at large.
1496. Persons resident of another State may be admitted upon letters of recommendation from the Governor or Superintendent of Schools thereof.
1497. Every person making application for admission as a pupil to the Normal School must, at the time of making such application, file with the Principal of the school a declaration that he enters the school to fit himself for teaching, and that it is his intention to engage in teaching in the public schools of this State, or in the State or Territory where the applicant resides.
1501. The Principal of the school must make a detailed annual report to the Board of Trustees, with a catalogue of the pupils, and such other particulars as the Board may require or he may think useful.
1502. He must also attend County Institutes, and lecture before them on subjects relating to public schools and the profession of teaching.
1503. Upon the recommendation of the Faculty of the school, the Board of Trustees may issue to those who worthily complete the full course of study and training prescribed, a diploma of graduation. To the persons receiving this diploma, the State Board of Examination shall grant a first grade State certificate. In like manner they shall issue to those who worthily complete the post-graduate course a professional diploma. To the persons receiving this diploma, the State Board of Examination shall grant an educational diploma; and they may, at their discretion, issue an elementary diploma to those who worthily complete such part of the course of study and training as may be prescribed. To the persons receiving this diploma, the State Board of Education shall grant a second grade State certificate.
1504. The Board of Trustees shall have power to appoint a Secretary, who shall receive no compensation. A full record of all the proceedings of the Board of Trustees shall be kept at the school, and shall be open to public inspection.
1505. The Superintendent of Public Instruction must visit the school from time to time, inquire into its condition and management, enforce the rules and regulations made by the Board, require such reports as he deems proper from the teachers of the school, and exercise a general supervision over the same.
1506. The sum of twenty-four thousand dollars must be appropriated biennially, out of any moneys in the General Fund not otherwise appropriated, one half of

which appropriation must be set apart at the commencement of each fiscal year to support the State Normal School. Whenever, at the close of any fiscal year, a balance remains to the credit of the State Normal School Fund, such balance must be carried forward and added to the appropriation for the succeeding year.

1507. All orders upon the Controller of State by the Board of Trustees must be signed by the President of the Board, and countersigned by the Secretary. Upon presentation of the order aforesaid, signed and countersigned as aforesaid, the Controller of State must draw his warrant upon the State Treasurer in favor of the Board of Trustees, for any moneys, or any part thereof, appropriated and set apart for the support of the Normal School, and the Treasurer must pay such warrant on presentation.

*An Act to Establish a Branch State Normal School.*

SECTION 1. There shall be established in the County of Los Angeles, a school, to be called the Branch State Normal School of California, for the training and educating of teachers in the art of instructing and governing in the public schools of this State.

SEC. 2. The Trustees of the "State Normal School" are hereby appointed and created Trustees of the said Branch Normal School, with full power and authority to select a site for the permanent location of said Branch Normal School in the County of Los Angeles. Said Trustees shall, within thirty days after the passage of this Act, examine the different sites offered by the people of the County of Los Angeles for the location of the Branch Normal School buildings, and select therefrom a suitable location for said Branch Normal School buildings; and the site selected by them shall be and remain the permanent site for the Branch State Normal School; *provided*, that no buildings shall be erected in the County of Los Angeles until a deed in fee simple of the land selected by the Board of Trustees of the State Normal School shall be made to the State.

SEC. 3. Said Branch State Normal School shall be governed and regulated by the same laws now governing and regulating the State Normal School.

SEC. 4. The sum of fifty thousand dollars is hereby appropriated out of any moneys in the General Fund of the State not otherwise appropriated, for the building of said Branch State Normal School.

SEC. 5. The Controller of State shall draw warrants from time to time, as the work shall progress, in favor of said Board of Trustees of the State Normal School, upon their requisition for the same; *provided*, that the cost to this State for the erection of said Branch Normal School buildings shall not exceed the amount herein appropriated.

SEC. 6. The said buildings shall be erected and the moneys hereby appropriated therefor expended under the direction of the Board of Trustees of the State Normal School, and all labor performed upon said buildings shall be done by the day's work.



## RULES AND REGULATIONS

OF THE

# Board of California State Normal School Trustees.

### ELECTION OF EXECUTIVE COMMITTEE.

The Board of Normal Trustees shall, at the annual meeting each year, elect, by ballot, three members, to act as Executive Committee of the Board.

### REGULAR MEETINGS.

The Board shall hold its regular annual meeting during the last week of the last term of the school year, and the semi-annual meeting during the last week of the first term.

### SPECIAL MEETINGS.

The Secretary shall call a special meeting at the written request of three members; but no meeting shall be called on shorter notice than five days; and no business shall be transacted at such meetings except that which is specified in the call.

### QUORUM.

Four members shall constitute a quorum for the transaction of business.

### ORDER OF BUSINESS.

The President shall take the chair at the hour appointed for the meeting of the Board; shall call the members to order, and, if a quorum is present, shall cause the minutes of the last meeting to be read. If a quorum be not present within thirty minutes past the regular hour for meeting, the Board shall stand adjourned. The order of business shall be as follows:

1. Reading of the minutes.
2. Communications and petitions.
3. Reports of Executive Committee.
4. Reports of Principal.
5. Reports of Special Committees.
6. Unfinished business.
7. New business.

### YEAS AND NAYS.

The President shall, at the request of one member, take the sense of the Board by yeas and nays.

APPOINTMENT OF COMMITTEES.

All special committees shall be appointed by the President, unless otherwise ordered by the Board.

FOUR VOTES REQUIRED.

No measure or proposition shall be valid unless passed by four votes, except motions to adjourn, to postpone to a definite time, to reconsider, to commit, to lay on the table, the previous question, to amend, or to substitute.

EXCUSE FROM VOTING.

Every member shall give his vote, when a question is put, unless the Board, for special reasons, excuse him, which question shall be decided without debate. A motion to excuse can only be made before the Board divides, or before the call of the yeas and nays is commenced.

WRITTEN RESOLUTIONS.

All resolutions shall be submitted in writing, with the name of the mover; and any motion shall be submitted in writing if the President direct, or any member request it.

RECORD OF COMMITTEE OF THE WHOLE.

Propositions made in Committee of the Whole, unless carried, shall not be entered on the journal.

YEAS AND NAYS.

All motions, resolutions, orders, and votes of the Board, requiring the disbursements of money, shall be taken by yeas and nays, and the vote registered.

All elections shall be by ballot when called for by one member.

CUSHING'S MANUAL.

The Board shall be governed in its deliberations by the rules of Cushing's Manual, except as provided in these rules and regulations.

AMENDMENT OR REPEAL OF RULES.

The rules or regulations may be amended or repealed at any regular meeting of the Board, by an affirmative vote of four members, notice of the proposed amendment having been given in writing at a previous regular meeting.

