

UCLA Diploma Agent Authorization



INSTRUCTIONS

1. Diplomas are available no sooner than 12 weeks after the end of the term. For a specific availability date, call the Registrar's Office at 310-825-8883 to hear recorded availability information.
2. Your diploma will not be released if you have outstanding financial obligations to the university. Check URSA for academic records and holds.
3. You may authorize an agent to obtain your diploma for you. Your agent must appear IN PERSON with his or her photo ID and present this completed form to obtain your diploma. Your agent should appear at the UCLA Registrar's Office, 1113 Murphy Hall, 9:00 a.m.-5:00 p.m. Monday-Friday.

Student Full Name (as appears on diploma—PLEASE PRINT)		9-Digit UCLA ID	
Degree Earned			
<input type="checkbox"/> Bachelor's <input type="checkbox"/> Master's <input type="checkbox"/> Doctorate <input type="checkbox"/> Candidate in Philosophy			
Year/Term Degree Earned		Year	
		<input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring <input type="checkbox"/> Summer	

I AUTHORIZE THIS AGENT TO OBTAIN MY DIPLOMA. PLEASE RELEASE MY DIPLOMA TO:

Agent Full Name (PLEASE PRINT)

Student Signature	Date
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