



Schedule of Classes

University of California, Los Angeles

1 current students

2 prospective students

3 faculty/ staff

4 alumni

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Spring 2004 Calendar

Students are responsible for observing the following dates and deadlines as published by the Registrar's Office. Anything submitted or requested as an exception to a published deadline is subject to a PENALTY fee of \$10. URSA enrollment deadlines end at midnight on the published date. The calendars below as well as academic calendars to the year 2008 are available online at <http://www.registrar.ucla.edu/calendar/>.

| | Spring 2004 | Summer 2004 | Fall 2004 |
|--|--------------------|-------------------|---------------------|
| Filing period for undergraduate applications (file with UC Undergraduate Application Processing Service, P.O. Box 23460, Oakland CA 94623-0460) | | | November 1-30, 2003 |
| Last day to file application for graduate admission or readmission with application fee, with Graduate Admissions/Student and Academic Affairs, 1255 Murphy Hall, UCLA, Los Angeles, CA 90024-1428 | Consult Department | | Consult Department |
| Last day to file graduate change of major petitions with Graduate Division, 1255 Murphy Hall | Consult Department | | Consult Department |
| First day to obtain Student Parking Request forms at Parking Services or apply online | January 5 | May 3 | June 7 |
| Last day to submit Student Parking Request for campus parking permit | January 30 | | July 30 |
| Schedule of Classes available online | February 9 | | |
| First day for continuing students to check URSA at http://www.ursa.ucla.edu/ for assigned enrollment appointments | February 11 | | June 16 |
| Reentering students eligible to enroll begin to receive URSA notification letter at their mailing address | February 13 | | June 11 |
| URSA enrollment appointments begin | February 23 | February 2 | June 28 |
| Last day to file Undergraduate Application for Readmission form at 1113 Murphy Hall (late applicants will pay a \$50 late payment fee) | February 25 | | August 16 |
| Check URSA for registration fee assessment | February 25 | | August 26 |
| First day for issuing UCLA BruinCard to new and reentering students | March 1 | | September 1 |

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|--|-------------------|---------------------------------|-------------------------|
| URSA enrollment open to visiting students | | March 1 | |
| Last day for continuing students to file 2004-05 undergraduate scholarship applications | March 2 | | |
| REGISTRATION FEE PAYMENT DEADLINE | March 19 | May 28 (non-UC students) | September 20 |
| LATE registration fee payment In person with \$50 late fee | March 22-April 16 | | September 21-October 15 |
| \$50 late fee waived for students using loan/grant checks to pay registration fees | March 22-April 2 | | September 21-October 1 |
| QUARTER BEGINS | March 31 | | September 27 |
| Financial Aid nonelectronic FFELP checks available | April 1 | | September 22 |
| Classes are dropped if fee payment is not completed by 5 p.m. | April 2 | | October 1 |
| INSTRUCTION BEGINS | April 5 | | September 30 |
| Orientation meetings on format for master's theses and doctoral dissertations (see the Theses and Dissertations Adviser, 21560 Young Library) | April 15-17 | | |
| LAST DAY (End of Second Week) | April 16 | | October 15 |
| 1. To drop impacted courses | | | |
| 2. To change Study List (add, drop courses) without fee through URSA | | | |
| 3. To enroll in courses for credit without \$50 late Study List fee through URSA | | | |
| 4. To check wait lists for courses through URSA | | | |
| 5. To file advancement to candidacy petition for master's degree with major department | | | |
| 6. To file graduate leaves of absence with Graduate Division, 1255 Murphy Hall | | | |
| 7. To file undergraduate request for educational fee reduction with College or school | | | |
| 8. To declare bachelor's degree candidacy for current term (with fee depending on units completed--see Degree Policies in the "Academic Policies" section for details) | | | |
| 9. For full refund on textbooks with UCLA Store receipt (exception made with proof of drop or withdrawal up to eighth week | | TBA | |

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| LAST DAY (End of Third Week) | April 23 | | October 22 |
| 1. For all undergraduate and graduate students to ADD courses with \$3 per course fee through URSA | | | |
| 2. For undergraduate and graduate students to file Late Study List with \$50 fee | | | |
| 3. Undergraduates approved for reduced educational fee are audited (must be enrolled in 10 units or less to be eligible for reduction) as of this date | | | |
| LAST DAY (End of Fourth Week) | April 30 | | October 29 |
| 1. For all undergraduates to DROP nonimpacted courses without a transcript notation (\$3 per transaction fee through URSA) | | | |
| 2. Undergraduate course materials fees are assessed based on enrollment at end of fourth week (see the Miscellaneous Fees section in "Registration") | | | |
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| Last day to submit final drafts of dissertations to doctoral committee for degrees to be conferred in current term | May 3 | | |
| Last day for undergraduates to change grading basis (optional P/NP) with \$3 per transaction fee through URSA | May 14 | | November 12 |
| Last day to submit final drafts of theses to master's committees for degrees to be conferred in current term | May 17 | | |
| Last day to file completed copies of theses for master's degrees and dissertations for doctoral degrees to be conferred in current term with the University Theses and Dissertations Adviser, 330 Powell Library | June 7 | | |
| INSTRUCTION ENDS | June 11 | | December 10 |
| Last Day to Withdraw | June 11 | | December 10 |
| LAST DAY (End of Tenth Week) | June 11 | | December 10 |
| 1. For Letters and Science undergraduates to drop nonimpacted courses by petition with instructor approval, \$13 per course fee, and transcript notation | | | |
| 2. For graduate students to change grading basis (optional S/U) with \$3 per course fee through URSA | | | |
| 3. For graduate students to DROP courses with \$3 per course fee through URSA | | | |

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| Common Final Examinations | June 12-13 | | December 11-12 |
| Final Examinations | June 14-18 | | December 13-17 |
| REGISTRATION FEE PAYMENT DEADLINE | | June 18 | |
| QUARTER ENDS | June 18 | | December 17 |
| Commencement Ceremonies (by college/school) | June 18-20 | | |
| First day to obtain GPA for term grades through URSA | July 6 | | |
| Academic and Administrative Holidays | May 31 | July 5 September 6 | November 11 November 25-26 December 24, 27 December 30-31 |
| SUMMER SESSIONS | | | |
| Session A--6-week | | June 28-August 6 | |
| Session A--8-week | | June 28-August 20 | |
| Session A--10-week | | June 28- September 3 | |
| Session B (Travel Study) | | Variable Dates | |
| Session C | | August 9- September 17 | |