



Schedule of Classes

University of California, Los Angeles

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Fall 2003 Calendar

Students are responsible for observing the following dates and deadlines as published by the Registrar's Office. Anything submitted or requested as an exception to a published deadline is subject to a PENALTY fee of \$10. URSA enrollment deadlines end at midnight on the published date. The calendars below as well as academic calendars to the year 2008 are available online at <http://www.registrar.ucla.edu/calendar/>.

	Fall 2003	Winter 2004	Spring 2004
Filing period for undergraduate applications (file with UC Undergraduate Application Processing Service, P.O. Box 23460, Oakland CA 94623-0460)	November 1-30, 2002		
Last day to file application for graduate admission or readmission with application fee, with Graduate Admissions/Student and Academic Affairs, 1255 Murphy Hall, UCLA, Los Angeles, CA 90024-1428	Consult Department	Consult Department	Consult Department
Last day to file graduate change of major petitions with Graduate Division, 1255 Murphy Hall	Consult Department	Consult Department	Consult Department
First day to obtain Student Parking Request forms at Parking Services or apply online	June 9	September 29	January 5
Schedule of Classes available online	June 9	November 3	February 9
First day for continuing students to check URSA at http://www.ursa.ucla.edu/ for assigned enrollment appointments	June 11	November 5	February 11, 2004
Reentering students eligible to enroll begin to receive URSA notification letter at their mailing address	June 13	November 10	February 13
URSA enrollment appointments begin	June 23	November 17	February 23
Last day to submit Student Parking Request for campus parking permit	August 1	October 31	January 30
Last day to file Undergraduate Application for Readmission form at 1113 Murphy Hall (late applicants will pay a \$50 late payment fee)	August 15	November 25	February 25
Check URSA for registration fee assessment	August 22	November 25	February 25
Last day for continuing students to file 2003-04 undergraduate scholarship applications			
First day for issuing UCLA BruinCard to new and reentering students	September 2	December 1	March 1
Financial Aid nonelectronic FFELP checks available	September 18	January 7	April 1
REGISTRATION FEE PAYMENT DEADLINE	September 19	December 19	March 19
QUARTER BEGINS	September 22	January 5, 2004	March 31
LATE registration fee payment In person with \$50 late fee	September 22-October 10	December 22-January 23	March 22-April 16
\$50 late fee waived for students using loan/grant checks to pay registration fees	September 22-26	December 22-January 9	March 22-April 2
INSTRUCTION BEGINS	September 25	January 8	April 5
Classes are dropped if fee payment is not completed by 5 p.m.	September 26	January 9	April 2
Orientation meetings on format for master's theses and doctoral dissertations (see the Theses and Dissertations Adviser, 330 Powell Library)	October 9-11	January 22-24	April 15-17
LAST DAY (End of Second Week)	October 10	January 23	April 16
1. To drop impacted courses 2. To change Study List (add, drop courses) without fee through URSA			

3. To enroll in courses for credit without \$50 late Study List fee through URSA			
4. To check wait lists for courses through URSA			
5. To file advancement to candidacy petition for master's degree with major department			
6. To file graduate leaves of absence with Graduate Division, 1255 Murphy Hall			
7. To file undergraduate request for educational fee reduction with College or school			
8. To declare bachelor's degree candidacy for current term (with fee depending on units completed--see Degree Policies in the "Academic Policies" section for details)			
9. For full refund on textbooks with UCLA Store receipt (exception made with proof of drop or withdrawal up to eighth week)			
LAST DAY (End of Third Week)	October 17	January 30	April 23
1. For all undergraduate and graduate students to ADD courses with \$3 per course fee through URSA			
2. For undergraduate and graduate students to file Late Study List with \$50 fee			
3. Undergraduates approved for reduced educational fee are audited (must be enrolled in 10 units or less to be eligible for reduction) as of this date			
LAST DAY (End of Fourth Week)	October 24	February 6	April 30
1. For all undergraduates to DROP nonimpacted courses without a transcript notation (\$3 per transaction fee through URSA)			
2. Undergraduate course materials fees are assessed based on enrollment at end of fourth week (see the Miscellaneous Fees section in "Registration")			
Last day to submit final drafts of dissertations to doctoral committee for degrees to be conferred in current term	November 3	February 16	May 3
Last day for undergraduates to change grading basis (optional P/NP) with \$3 per transaction fee through URSA	November 7	February 20	May 14
Last day to submit final drafts of theses to master's committees for degrees to be conferred in current term	November 17	March 1	May 17
Last day to file completed copies of theses for master's degrees and dissertations for doctoral degrees to be conferred in current term with the University Theses and Dissertations Adviser, 330 Powell Library	December 1	March 15	June 7
INSTRUCTION ENDS	December 5	March 17	June 11
Last Day to Withdraw	December 5	March 17	June 11
LAST DAY (End of Tenth Week)	December 5	March 17	June 11
1. For Letters and Science undergraduates to drop nonimpacted courses by petition with instructor approval, \$13 per course fee, and transcript notation			
2. For graduate students to change grading basis (optional S/U) with \$3 per course fee through URSA			
3. For graduate students to DROP courses with \$3 per course fee through URSA			
Review Day		March 18	
Final Exam Day		March 19	
Common Final Examinations	December 6-7	March 20-21	June 12-13
Final Examinations	December 8-12	March 22-25	June 14-18
QUARTER ENDS	December 12	March 25	June 18
Commencement weekend (by college/school)			June 19-20
First day to obtain GPA for term grades through URSA	December 29	April 12	July 5
Academic and Administrative Holidays	November 11	January 19	May 31

	November 27-28 December 24-25 December 31- January 1	February 16 March 26	
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