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# Winter 1998 Schedule of Classes Calendar

Students are responsible for observing the following dates and deadlines as published by the Registrar's Office. Anything submitted or requested as an exception to a published deadline is subject to a PENALTY fee of \$10.

|   | Winter 1998     | Spring 1998        | Summer 1998 |
|---|-----------------|--------------------|-------------|
| Filing period for undergraduate applications (file with UC Undergraduate Application Processing Service, P.O. Box 23460, Oakland CA 94623-0460)   | --              | October 1-31, 1997 |             |
| LAST day to file application for graduate admission or readmission with complete credentials and application fee, with Graduate Admissions/Student and Academic Affairs, 1255 Murphy Hall, UCLA, Los Angeles, CA 90095-1428 | October 1, 1997 | January 2, 1998    |             |
| LAST day to file graduate change of major petitions with Graduate Division, 1255 Murphy Hall  | October 1       | January 2          |             |
| First day to obtain Student Parking Request forms at Parking and Commuter Services  | October 1       | January 2          | May 1       |
| LAST day to submit Student Parking Request for campus parking permit  | October 31      | February 2         |             |
| Issuing of UCLA BruinCard to new and reentering students begins   | November 3      | February 2         |             |
| <i>Schedule of Classes</i> available on the World Wide Web  | November 3      | February 2         |             |
| First day for continuing students to call URSA Telephone at (310) 208-0425 or check URSA OnLine at <a href="http://www.ursa.ucla.edu/">http://www.ursa.ucla.edu/</a> for assigned enrollment appointments                   | November 5      | February 5         |             |
| <i>Schedule of Classes</i> goes on sale at UCLA Store   | November 10     | February 9         |             |

|  |                           |                      |         |
|--|---------------------------|----------------------|---------|
| Reentering students eligible to enroll begin to receive URSA notification letter at their mailing address  | November 11               | February 10          |         |
| URSA Telephone enrollment appointments begin   | November 17               | February 17          | March 4 |
| LAST day to file Undergraduate Application for Readmission form at 1113 Murphy Hall (late applicants will pay a \$50 late payment fee)   | November 25               | February 25          |         |
| Mailing of UCLA Billing Statement showing registration fee assessment to student's mailing address (verify your mailing address on record at <a href="http://www.ursa.ucla.edu/">http://www.ursa.ucla.edu/</a> ) | December 3                | March 4              |         |
| REGISTRATION FEE PAYMENT DEADLINE  | December 19               | March 20             |         |
| LATE Registration Fee Payment In Person With \$50 Late Fee   | December 22-<br>January 9 | March 23-<br>April 3 |         |
| Financial Aid nonelectronic FFELP checks available   | January 7                 | April 1              |         |
| QUARTER BEGINS   | January 7                 | April 1              |         |
| \$50 late fee waived for students using loan/grant checks to pay registration fees   | December 22-<br>January 9 | March 23-<br>April 3 |         |
| Classes are dropped if fee payment is not completed by 5 p.m.  | January 9                 | April 3              |         |
| INSTRUCTION BEGINS   | January 12                | April 6              |         |
| Orientation meetings on format for master's theses and doctoral dissertations (see the Theses and Dissertations Adviser, 330 Powell Library)   | January 15-17             | April 9-11           |         |
| <b>LAST DAY (End of Second WEEK)</b>   | January 23                | April 17             | July 10 |

1. To drop impacted courses (L&S undergraduate students)
2. To change Study List (add, drop courses) without fee through URSA Telephone by 7 p.m.
3. To check wait lists for courses through URSA Telephone (wait lists are dropped at 7 p.m.)
4. To enroll in courses for credit without \$50 late Study List fee through URSA Telephone by 7 p.m.
5. To file advancement to candidacy petition for master's degree with major department
6. To file graduate leaves of absence with Graduate Division, 1255 Murphy Hall

7. To file undergraduate request for educational fee reduction with college or school
8. For Nursing undergraduates to add/drop without school approval
9. To declare bachelor's degree candidacy for current term (with fee depending on units completed -- see "Degree Policies" in the "Academic Policies" section for details)

|  |             |          |  |
|--|-------------|----------|--|
| <b>LAST DAY (End of Second WEEK)</b> for full refund on textbooks with UCLA Store receipt (exception made with proof of drop or withdrawal up to 8th WEEK)   | January 23  | April 17 | (Session A) July 6<br>(Session B) July 24<br>(Session C) August 14 |
| <b>LAST DAY (End of Third WEEK)</b>  | January 30  | April 24 |  |
| <ol style="list-style-type: none"> <li>1. For Arts and Architecture (SOAA) undergraduate students to ADD courses with \$3 per course fee through URSA Telephone</li> <li>2. For SOAA undergraduate students to file Late Study List with \$50 fee</li> <li>3. For graduate students to ADD courses with \$3 per course fee through URSA Telephone</li> <li>4. For graduate students to file Late Study List with \$50 fee</li> </ol> |             |          |  |
| Undergraduates approved for reduced educational fee are audited (must be enrolled in 10 units or less to be eligible for reduction) as of this date  | January 30  | April 24 |  |
| <b>LAST DAY (End of Fourth WEEK)</b>   | February 6  | May 1    |  |
| <ol style="list-style-type: none"> <li>1. For non-SOAA undergraduates to ADD courses with PTE # and \$3 per course fee through URSA Telephone</li> <li>2. For non-SOAA undergraduates to file Late Study List by petition with \$50 fee</li> <li>3. For all undergraduates to DROP nonimpacted courses without a transcript notation (\$3 per transaction fee through URSA Telephone)</li> </ol>                                     |             |          |  |
| Course materials fees assessed based on enrollment at end of fourth week (see "Miscellaneous Fees" in the "Registration" section)  | February 6  | May 1    |  |
| LAST day to submit final drafts of dissertations to doctoral committee for degrees to be conferred in current term   | February 16 | May 4    |  |
| LAST day for undergraduates to change grading basis (optional P/NP) with \$3 per transaction fee through URSA Telephone  | February 20 | May 15   |  |
| LAST day to submit final drafts of theses to master's committees for degrees to be conferred in current term   | March 2     | May 18   |  |
| LAST day for continuing students to file undergraduate scholarship applications for 1998-99  | March 2     | --       |  |

|   |             |            |  |
|---|-------------|------------|--|
| LAST day to file completed copies of theses for master's degrees and dissertations for doctoral degrees to be conferred in current term with the University Theses and Dissertations Adviser, 330 Powell Library  | March 16    | June 1     |  |
| INSTRUCTION ENDS  | March 20    | June 12    |  |
| LAST Day to Withdraw  | March 20    | June 12    |  |
| LAST DAY (End of Tenth WEEK)  | March 20    | June 12    |  |
| <ol style="list-style-type: none"> <li>1. For L&amp;S undergraduates to drop nonimpacted courses by petition with instructor approval, \$13 per course fee, and transcript notation</li> <li>2. For graduate students to change grading basis (optional S/U) with \$3 per course fee through URSA Telephone</li> <li>3. For graduate students to DROP courses with \$3 per course fee through URSA Telephone</li> </ol> |             |            |  |
| Final Examination Week  | March 23-27 | June 15-19 |  |
| QUARTER ENDS  | March 27    | June 19    |  |
| Commencement weekend (by college/school)  | --          | June 20-21 |  |
| Summer Session A - six week<br>Summer Session A - eight week<br>Summer Session A - ten week   |             |            | June 29 - August 7<br>June 29 - August 21<br>June 29 - September 4 |
| Summer Session B  |             |            | July 20 - August 28  |
| Summer Session C  |             |            | August 10 - September 18   |
| First day to obtain GPA for previous term grades through URSA Telephone   | April 11    | July 7     |  |
| ACADEMIC AND ADMINISTRATIVE HOLIDAYS  | January 19  | March 30   | July 3   |
|   | February 16 | May 25     | September 7  |
|   |             | July 3     |  |

Note: Deadlines are subject to change.